

PEI Arts Grants Frequently Asked Questions

Am I eligible for funding?

If you are a professional artist at the emerging or established level who is a resident of PEI and has lived in this province for a minimum of 12 (twelve) months before the application deadline, you are eligible to apply for funding.

Learn (Professional Development) grants are available for individuals or small groups/bands at the established professional, emerging professional and amateur artist levels. You may be considered an amateur artist if you demonstrate a high calibre of artistic talent and wish to bridge into a professional career.

Who is considered a professional artist?

The professional status of an artist is based on the stage of one's career, not on chronological age. [Your artist CV](#) should be able to support your identification and demonstrate the stage of your career as an emerging or established artist. Failure to provide an artist CV that clearly establishes you as a professional artist may result in your application being deemed ineligible.

Professional artists who are established in one discipline, but starting a new artistic practice in another discipline should select the “professional emerging artist” category when applying. For example, an established musician submitting a grant application for a literary project is considered an emerging artist in writing and publishing.

An artist CV or resume should contain a detailed description of the applicant's artistic practice, applicable training and experience. An artist CV is different from a regular resume. To access our handy Artist CV info sheet, visit:

<https://www.princeedwardisland.ca/en/form/artist-cv-info-sheet>

Is this funding program for me?

If you are a professional artist residing in PEI and working in the following artistic disciplines, you can apply to the PEI Arts Grants program: fine crafts; dance; interdisciplinary arts; film and media arts; music; theatre; visual arts; circus arts; disability arts as well as writing and publishing.

What kind of projects does the PEI Arts Grants program fund?

Peer Assessment Committees tend to award grants to eligible projects that include the following information in their application: a well thought out and clear project description with a strong artistic vision, a list of project activities and a realistic timeline, a detailed budget (including revenue and expenses) that is logical and reasonable for the activities listed, and strong support materials. Peer assessors must be able to understand what your project will accomplish for you as an artist and what impact the project will have on your career development and artistic practice as well as its wider impact on arts and culture and society.

To access a list of successful projects that have received PEI Arts Grants in the past, please consult the following web page: <https://innovationpei.com/cultural-publications/>

How do I create a budget for my project?

Your application must include a balanced budget including detailed revenue and expenses both anticipated and confirmed. Please note that the total income, confirmed and anticipated, must equal the total expenses. Please also note that full disclosure of federal and provincial government assistance is required.

[Use our budget template to include with your application.](#)

Can I start my application, save it and finish it later?

No. Please note that each application must be completed in one session as it cannot be saved. We recommend that you gather your support materials and mandatory documents ahead of time and that you create your application in a word-processing document that you can copy your information from and paste into the form.

Templates for the following support documents are available on the program web page and can be accessed and downloaded at any time:

- [PEI Arts Grants Project Description Template](#)
- [PEI Arts Grants Budget Template](#)
- [Artist CV Info Sheet](#)

I can't use the online application, what should I do?

[Contact a member of the Cultural Development division to obtain a PDF version of the application form.](#)

How many times can I apply?

The PEI Arts Grants program has two intake periods per calendar year: one in the spring and one in the fall. You can apply to the PEI Arts Grants program each round (fall and spring), but if you are a successful grant recipient, you will be required to complete your project and submit a final report before you are able to apply again.

Please note that you can apply for up to two streams per round, but only one application per stream is allowed. You cannot apply to two streams for the same project.

Can I apply to more than one stream at the same time in the same funding round?

Yes, you can apply for up to two streams per round, but only one application per stream is allowed. You cannot apply to two streams for the same project.

How will my application be assessed?

If it meets the eligibility criteria of the program, your application will be evaluated by a Peer Assessment Committee made up of an interdisciplinary five to six-member committee of assessors assembled by the Cultural Development division. Peer assessors represent a mix of disciplines and experiences in the arts and culture sector of the province and are all professional artists and/or arts administrators.

Your application will be assessed based on a point system that evaluates the following criteria: Artistic Merit, Achievability and Impact.

How do I make a recommendation for the Peer Assessment Committee?

You are invited to download and complete the Peer Assessment Nomination Form and submit it to the Cultural Development division to serve on an upcoming Peer Assessment Committee. The Cultural Development division will contact the nominated peer assessor if the nomination is approved.

For more information on how to apply or nominate someone to be part of an upcoming Peer Assessment Committee, please visit: <https://innovationpei.com/cultural-publications/>

When will I know if I received funding?

We are committed to providing notifications of results as quickly as we can. You will be advised of the Peer Assessment Committee's decision by email within six to eight weeks of the application deadline.

I didn't receive funding; can I get some feedback?

Yes, you can request feedback in writing from the Program Officer following the receipt of the decision that was communicated to you. High-level comments on your grant application can be provided in order to help you prepare a future application.

I didn't receive funding; can I apply to this program again?

Yes, if you are unsuccessful in one round of the PEI Arts Grants program, you are welcome to reapply in a future round. You can reapply for the same project by submitting an updated application or you can submit a new project proposal.

I am a successful grant recipient, when will I receive payment?

Once you have been notified of your successful application and upon acceptance of your grant, you will receive a letter of agreement. Once this agreement is signed, arrangements will be made to disperse your grant payment by direct deposit or by cheque.

When is my final report due?

Your final report is due when you have completed your project, as specified in your grant application and letter of agreement. If you require more time than originally planned and need to adjust the end date of your project, please contact [a member of the Cultural Development division](#).

Do I need to include your logo or acknowledge the funding support I am receiving?

Yes, recipients of the PEI Arts Grants program are expected to recognize the support of Innovation PEI in print and online materials and in communications related to the funded project. Wherever possible, recipients should also verbally acknowledge the support of Innovation PEI at any event related to the funded project. For more details on this, grant recipients should refer to section (d) of their letter of agreement.