Act/Regulations *Social Assistance Act Section 1(j)* *Social Assistance Act Reg. 1(3)(c), 20(1)*	**Program**	**Child Care Subsidy Program**	
	Subject	**Rates**	*Policy #* 1.3
Effective Date: June 15, 2021 **Revised Date:**		**Authorized by:** **Deputy Minister David Keedwell**	

1.0   PURPOSE

1.1   To state the rates provided to eligible applicants for the cost of childcare services for families with children up to and including 12 years olds.

2.0   DEFINITIONS

2.1   **Applicant:** a person who applies for, on whose behalf an application is made, or is in receipt of childcare subsidy.

2.2   **Child Care Subsidy Coordinator:** a staff member responsible to provide intake assessment and service for CCSP.

2.3   **Co-applicant:** the spouse of an applicant, and includes a person who, although not married to the applicant, lives with the applicant as if they were married.

2.4   **Licenced Childcare Centre**: a licensed centre where the operator is authorized to provide childcare services to infants, preschool children, and school-age children.

2.5   **Market Basket Measure (MBM):** is a measure of low income based on the cost of a specific basket of goods and services representing a modest, basic standard of living. The MBM is determined by Statistics Canada.

3.0   POLICY STATEMENT

3.1   The Department will pay the per diem rates for childcare according to the *Childcare Rates Schedule* (attached), less any parent share to be paid by the applicant.

3.2   Where the actual cost of childcare is greater than the allowable per diem rates, the applicant is responsible for the additional costs.

3.3   Applicants are responsible to pay any fees charged by a licenced childcare centre relating to:

- Registration and administration fees;
- Deposits;
- Penalties for late pick-up;
- Late payment fees.

3.4   Changes in per diem rates due to a change in the child's age will take effect on the child's birthday.

4.0   PROCEDURAL STATEMENTS

4.1   The Child Care Subsidy Coordinator will refer to the *Childcare Rates Schedule* (attached) to determine the eligible costs for childcare of the applicant based on the childcare arrangements, the number of hours of childcare required per day, and the age of the child.

4.2   Payments for a child attending a licenced childcare facility are paid directly to the Child Care Centre.

4.3   Payments for a child attending a private childcare provider are paid to a parent. Payment to a private childcare provider is the responsibility of the applicant.

4.4   Where a child attends a licenced childcare facility, the Child Care Centre will complete and submit the *Child Care Subsidy Attendance and Billing Record* to the Child Care Subsidy Coordinator for review and payment on a monthly basis.

4.5   Where an applicant utilizes a private childcare provider, the applicant is responsible to submit childcare receipts to the Child Care Subsidy Coordinator for review and payment on a monthly basis.

5.0   ATTACHMENTS

5.1   Childcare Rates Schedule

Childcare Rates Schedule

Child Care Centres (Full Day Programs)	Per Diem Rates
Infants (Birth – 2 years)	$34
2 year olds	$28
3-4 year olds	$27
School Age Child Care (up to the age of 12)	
Full Day Rate (storm days, holidays, professional development days, etc.)	$30
Before and After School	$15

Private Child Care Provider	Infant Rate	2 years old and above
1 child -full day(>/= 4 hours)	$30 per child	$25 per child
1 child-½ day(< 4 hours)	$15 per child	$13 per child