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	Instructions	MEDICAL SUPPLIES	6-4-1
Effective: April 1, 1986		Authorized by:	Page: 1 of 1
Revised: November 1, 2007		Director of Social Assistance	

PURPOSE

1. To provide for the purchase of needed medical supplies.

PRINCIPLE

2. Applicants with medical needs should have the necessary supplies available that will facilitate care outside the medical institutions.

POLICY

3. The purchase of necessary medical supplies may be authorized when required for health, safety or well-being of the applicant.
4. Medical supplies include such items as bandages, disposable needles, hospital room supplies, disposable diapers for applicants confined to a bed, etc., but do not include basic need items such as toothpaste, soap, etc. covered by the personal or household allowances.
5. Medical supplies may not be authorized if a special care allowance was previously authorized intending to cover those same items.

PROCEDURE

6. Need and quantity of items shall be verified by a physician or attending medical personnel.
7. Authorization and purchase may be by C/SA or, where previously authorized, an applicant may present receipts for reimbursement.

CROSS REFERENCE

6-4-1 -Expenses Incidental to Special Care