



Department of Finance

ANNUAL REPORT

2021-2022

DEPARTMENT OF FINANCE – 2021-2022

Contents

Message from the Minister	1
Message from the Deputy Minister and the Secretary to Treasury Board	2
Departmental Overview	3
Organizational Structure	4
Mandate	8
Division Overview	9
Highlights of Accomplishments	16
Key Departmental Statistics	23
Financial Statements	29
Appendix A – Legislative Responsibilities Assigned to the Minister of Finance	35
Appendix B – Agencies, Boards, and Commissions	36

Message from the Minister

The Honourable Antoinette Perry
Lieutenant Governor of Prince Edward Island
P.O. Box 2000 Charlottetown, PE C1A 7N8

May it Please Your Honour:

I have the honour to submit herewith the Annual Report of the
Department of Finance for the fiscal year ending March 31, 2022.

Respectfully submitted,



Honourable D. Mark V. McLane
Minister of Finance



DEPARTMENT OF FINANCE – 2021-2022

Message from the Deputy Minister and the Secretary to Treasury Board



The Honourable D. Mark V. McLane
Minister of Finance

Minister McLane:

We are pleased to submit the Annual Report of the Department of Finance for the fiscal year ending March 31, 2022. The report outlines the department's activities from April 1, 2021 to March 31, 2022.

Our employees provided important services to the people of Prince Edward Island over the course of this reporting period, while proactively adapting departmental processes and programs. As a result of their innovative thinking and commitment to operational continuity, the Department is well positioned to respond to unexpected events in the future.

We are both very proud to lead this devoted team.

Respectfully Submitted,

A handwritten signature in black ink that reads "Denise Lewis Fleming".

Denise Lewis Fleming
Deputy Minister

A handwritten signature in blue ink that reads "C. Harris".

Cindy Harris
Secretary to Treasury Board

Departmental Overview

The Department of Finance is a central agency of the Government of Prince Edward Island. It is responsible for overseeing the financial affairs of the Provincial Government, including fiscal and budgetary planning through the Treasury Board Secretariat, as well as:

- investment, debt management, and banking;
- federal fiscal relations, statistics, and tax policy;
- comptrollership – including government's corporate accounting system and preparing Public Accounts;
- procurement services;
- property assessment, property tax, land registry, and consumption tax legislation;
- administration of public sector pension plans; and
- information technology services to government departments, crowns, and agencies.

The Minister of Finance is also the Chair of the Treasury Board, which acts on behalf of and/or advises Executive Council in areas of management of the public service, budgetary, and financial matters.

Treasury Board is supported in its work by staff of the Department of Finance, including the Secretary to Treasury Board, and is responsible for assessing financial, administrative, and budgetary proposals, as well as monitoring continuous liaison between Treasury Board and the various government departments and agencies.

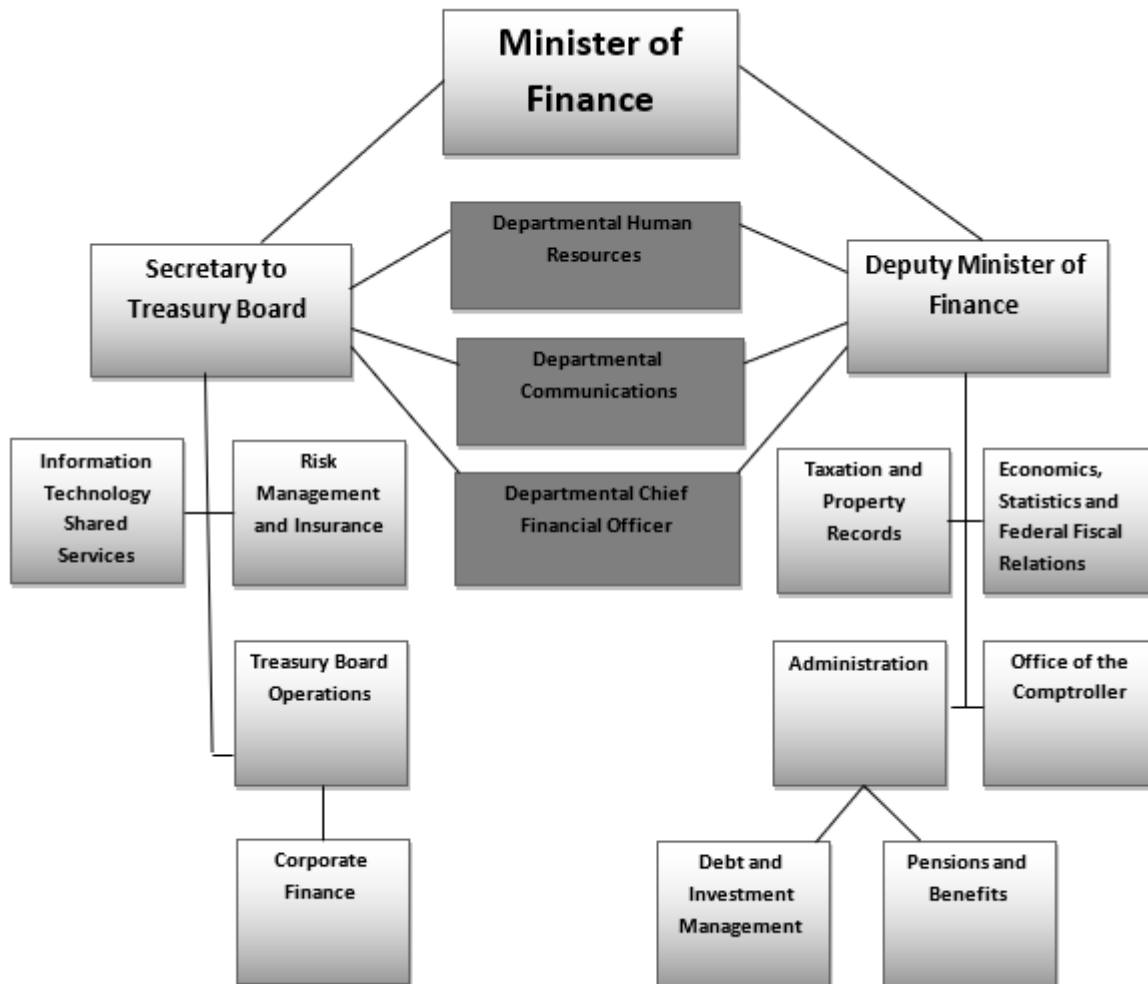
The Prince Edward Island Public Service Commission, the Prince Edward Island Liquor Control Commission, and the Prince Edward Island Cannabis Management Corporation fall under the responsibility of the Minister of Finance. These crown corporations file annual reports separately, as does PEI Risk Management and Insurance, which reports to the Secretary to Treasury Board, and the Prince Edward Island Lotteries Commission, of which the Minister of Finance is Chair. The Minister is also responsible for the Island's harness racing industry.

The Department of Finance is also responsible for administering the budget for the following government expenditures:

- Employee Benefits;
- General Government; and
- Interest Charges on Debt.

DEPARTMENT OF FINANCE – 2021-2022

Organizational Structure



Highlights from the 2021-2022 Fiscal Year

- During the 2021-2022 fiscal year, PEI experienced additional waves of COVID-19 illnesses requiring enhanced public health measures. Teams across the Department continued to implement business continuity measures and modified operations to maintain services.
- All divisions continued to work together, with other departments, and the Federal Government to develop and deliver important COVID-19 relief programs. The Comptroller's Office supported these efforts by processing payments for numerous eligible individuals and Island businesses. Information Technology Shared Services (ITSS) supported programs by delivering online channels for contactless applications and electronic payments.
- The budget to support COVID-19 programming for the 2021-22 fiscal year was under the Department of Finance with all COVID-19 programs requiring approval from Treasury Board. The total budget available for these programs in 2021-22 amounted to \$90 million.
- ITSS continued to increase government's digital capacity which enabled continued business operations through the rapid deployment of laptops, smartphones, VPN account, and video conferencing software. It further expanded government wireless services, transitioned to a new vendor for the central telephone system (Centrex), and migrated more departments to a new email system.
- The Department continued to build a diverse and skilled workforce that reflects the diversity of the public service and wider community, while continuously improving service delivery.
- The interest rate on overdue property tax was lowered from 1.5% per month to 1% per month to match the median Atlantic Canadian rate. The lower rate was effective as of January 1, 2022.
- A number of tax changes were announced in the 2021-2022 operating budget. Effective January 1, 2022, the low-income reduction threshold increased from \$19,000 to \$20,000, and the basic personal amount increased from \$10,500 to \$11,250. The small business tax rate was reduced from two per cent to one per cent – the lowest rate in Atlantic Canada.
- All three of the Province's long-term credit ratings were rated in the "A" category. The Province's short-term credit rating was rated R-1 (low) and was considered by the Dominion Bond Rating Service to be prime credit quality.
- Legislation brought two smaller pension plans (the Education Sector Pension Plan and the MLA Pension Plan) under the *Public Sector Pension Plan Act* to provide additional stability to the smaller plans.
- The department initiated planning for a collaborative, cross-divisional process to develop its first multi-year strategic plan.

DEPARTMENT OF FINANCE – 2021-2022

Financial Summary

	Actual 2021/2022 \$	Estimate 2021/2022 \$
Expenditure by Division*		
Administration	2,417,467	2,588,600
Economics, Statistics and Federal Fiscal Relations	9,476,875	9,423,900
Office of the Comptroller	1,437,985	1,745,400
Taxation and Property Records	4,273,193	4,989,600
Treasury Board Secretariat	42,673,175	46,422,100
Total Department Expenditure	60,278,695	65,169,600
Other Budgetary Responsibilities*		
General Government	105,545,796	65,272,500
Interest Charges on Debt	120,083,354	127,548,200
Employee Benefits	62,881,159	69,590,000
Revenue*		
Federal Sources	758,885,562	732,906,700
Provincial Sources	1,325,630,032	1,138,540,400
Investment Income	8,075,881	5,951,000
Sinking Fund Earnings	12,372,183	11,800,000

***Detailed expenditure information is included in the Financial Statements section**

Human Resources Summary

The Department of Finance has offices in Charlottetown and Summerside, with its ITSS staff working throughout the province at the sites of other departments and crown corporations. In Charlottetown, offices are located in the Shaw and Sullivan Buildings of the Provincial Administration Complex and the ITSS Service Centre is on Burns Avenue. One of the two Registry offices is located in Summerside.

As of March 31, 2022, the Department of Finance had 343 employees across its divisions.

Full-time Equivalent Employees as of March 31, 2022 by Division	
Office of the Minister and Deputy Minister	5
Debt and Investment	4
Pensions and Benefits	13
Economic, Statistic & Federal Fiscal Relations	5
Comptroller's Office	12
Taxation and Property Records	46
Treasury Board	7
Risk Management & Insurance	4
Corporate Finance	53
Chief Digital & Operating Office	12
ITSS - Business Systems Services & Document Publishing	32
ITSS - Corporate Operations Finance & Planning	3
ITSS - Workplace Information Services	2
ITSS - Business Infrastructure Services	100
ITSS - Web Digital Government Services	33
ITSS - Enterprise Architecture Data & Security Services	12
TOTAL	343

Demographics

	Female	Male	Other
Average Age	49	47	-
Gender Distribution	45%	55%	-
25 Years of Service and Over	12%	7%	-

Mandate

The Department of Finance seeks to ensure that the financial, information technology, and human resource supports required by government are available, allocated in accordance with government priorities, and used in an efficient and accountable way. The Ministry provides administrative, analytical, and policy support to Treasury Board.

Some of the priorities in this mandate are to:

- work with all departments to meet budgetary objectives;
- lead the stewardship of government finance, including effective expenditure management and close revenue tracking against fiscal plan targets; and
- ensure overall financial accountability and attention to structural changes that affect the PEI economy and the fiscal plan.

Statement of Values

A Team Approach – We work together, sharing information to achieve departmental goals.

Service Quality – We provide our clients with the highest quality of service by seeking their input and advice and designing our services to best meet their needs.

Human Resource Development – We seek training and development opportunities that provide us with the appropriate skills to serve our clients.

Honesty, Integrity and Accountability – We perform our responsibilities in a competent and professional manner with the highest standard of ethical behaviour.

Management Philosophy

We believe in a management approach where we:

- challenge, encourage, empower, support, respect, train, and develop employees;
- practice clear and open communication;
- consult and involve employees;
- place strong emphasis on client service;
- encourage a team approach;
- use resources wisely;
- recognize, support, and conduct our affairs within the government's agenda; and
- focus on the future.

Division Overview

Administration

Overview

Administration includes the Debt and Investment Management section, the Pensions and Benefits section, Legislative Coordination and Planning, as well as the Office of the Minister and Deputy Minister of Finance. The Human Resources section is assigned to the department by the PEI Public Service Commission.

Debt and Investment Management

The Debt and Investment Management section is responsible for the Province's day-to-day banking, liquidity reserve, and developing debt management strategies. It manages the sinking fund payments used for principal repayment as well as monitors and controls the umbrella trust that manages the provincial pension funds. The section is responsible for advancing loans to eligible entities in accordance with the *Financial Administration Act* and administering loan guarantees provided by the Province to primarily crown corporations. It is the focal point for consultations with bond rating firms.

Pensions and Benefits

The Pensions and Benefits section has fiscal, operational, and policy responsibilities for employer-sponsored pension programs and retirement payments. It devotes the majority of its resources to the administration of the two registered pension plans that are sponsored by the Province: The Public Sector Pension Plan (PSPP) and the Teachers' Pension Plan (TPP). The unit also manages several non-registered pension plans and other employer-sponsored benefit plans. The Pensions and Benefits section has fiscal responsibility for worker's compensation for volunteer firefighters, certain aspects of group insurance, and other employee benefits. It takes a proactive role in keeping members up to date on their pension plan by offering information sessions to employees and other active members approaching retirement.

Policy, Planning and Regulatory Affairs

This section is responsible for coordinating the department's legislative priorities and representing the department in various interdepartmental working groups and initiatives. Business continuity and corporate planning fall under this division as does harness racing and gaming policy support.

Human Resources Section

The department's Human Resources section is part of the PEI Public Service Commission and has been assigned to the Department of Finance to assist with building harmonious and mutually beneficial working relationships that promote wellbeing and productivity of all employees through the advice, support, and assistance with regard to all aspects of human resources and labour relations. The section ensures that human resource policies and programs are consistent and aligned with the department's strategic direction, while also supporting the department in advancing its mandate. It provides a full range of human resource services and support including human resource planning, classification, recruitment and selection, payroll, occupational health and safety, the employee assistance program, diversity and inclusion, learning and development, and French language training.

Economics, Statistics, and Federal Fiscal Relations

Overview

The Economics, Statistics and Federal Fiscal Relations division is responsible for fiscal, tax, statistical and economic policy advice, and provides liaison with the Federal Government and the provinces on federal/provincial fiscal arrangements.

Provincial Economics

This section provides up-to-date economic information for senior officials, both in the department and in wider government, for numerous functions throughout the year. It provides broader analytical support to other government departments, agencies, and commissions.

Statistics Bureau

The Statistics Bureau has a legislated mandate to collect, compile, analyze, abstract, and publish statistical information relating to a variety of activities and conditions in the province. Designated as the Province's official "statistics finder," the Statistics Bureau has primary responsibility for consolidating government's statistical program.

Federal Fiscal Relations

This section is responsible for interprovincial work on fiscal transfers, the equalization program, and revenue forecasting. The most prominent aspects of federal/provincial fiscal arrangements are Equalization; the Canada Health and Social Transfers; Income Tax Collection Agreement; Comprehensive Integrated Tax Coordination Agreement (HST); the Reciprocal Taxation Agreement; the Coordinated Cannabis Taxation Agreement; Infrastructure Funding; Fiscal Stabilization; and Statutory Subsidies.

Office of the Comptroller

Overview

The Comptroller is the chief accountant for the Province. Their office is responsible for establishing and maintaining financial control over the receipts and disbursements of government, and for the provision of financial information to departments and agencies. It maintains the Province's financial records and produces the Public Accounts for annual presentation by the Minister of Finance to the Legislature and general public. It also administers procurement services.

Accounting

This section is responsible for the operation and maintenance of the Province's corporate accounting system, as well as the preparation of the consolidated financial statements and the operating fund financial statements that form the Public Accounts. It works with departments to ensure accurate recording of transactions, both revenue and expenditure, and the proper management of supporting documentation for those transactions. It provides support and monitors financial transactions for accuracy as well as assisting users with reporting requirements.

Financial System Support

This section supports the operation, maintenance, and security over the government's corporate financial information system and maintains the various service level and maintenance agreements. It uses a help desk approach to provide system users with procedural and functional support.

Accounts Payable and File Maintenance

This section is responsible for the timely and accurate processing of government payments through a decentralized payment system, and the records management of all supporting financial documentation. It provides various administrative functions related to accounts payable and payment issuance as well as activities pertaining to government bank account transactions. Accounts Payable and File Maintenance administers the provincial corporate procurement card program, which includes training and support for departmental card users, managerial approvers, and senior financial personnel. The section works with government departments to produce payments for a number of programs including the Province's social services case management system, Labour Market Development Agreement and the Maintenance Enforcement Program.

Accounts Receivable

This section is responsible for the decentralized accounts receivable function within the government's corporate accounting system. It establishes the protocol and provides direction for processing government revenues, including accurately recording both the revenues received and the amounts due to the Province. The section oversees several electronic interfaces from other IT systems and reconciles the Province's bank accounts.

Procurement Services

This decentralized function is responsible for the timely and economical procurement of goods and services. The section also oversees the policy and issuance of provincial corporate procurement cards. The section remains active in assisting and advising departments with their tendering requirements, while maintaining the *PEI Procurement of Goods Act* and ensuring trade agreements are followed.

Taxation and Property Records

Overview

Taxation and Property Records administers the Province's property assessment, property tax, and consumption tax legislation ensuring legislation is applied fairly and consistently. The division also maintains and provides stakeholder access to provincial land registration records. Taxation and Property Records is comprised of three sections – Administration; Tax Administration and Compliance Services; and Real Property Services.

Administration

This section is responsible for providing overall administration of Taxation and Property Records including monitoring and reporting of provincial revenues, expenditure control, and reconciliation of major revenue accounts. It reconciles and remits property tax payments to municipalities, fire districts,

and the Island Waste Management Corporation. The section facilitates the dissemination of tax information via hard copy brochures and websites for use by internal and external stakeholders and administers stakeholder access to online land information systems.

Tax Administration and Compliance Services

This section is responsible for the administration and interpretation of provisions within consumption tax legislation and related regulations. It processes consumption tax returns, consumption and property tax payments, and bank deposits; it prepares annual and amended property tax bills. The section administers various tax programs such as seniors tax deferral, provincial tax credit, grants-in-lieu of property taxes, and marked fuel. It also facilitates tax compliance activity, including collections and activity, performing consumption tax audits, International Fuel Tax Agreement (IFTA) and International Registration Plan (IRP) audits. The section maintains the Provincial Civic Address Program and Property Line Program and provides property-related geomatics products and services to other government departments, government agencies, and the private sector. Part of its mandate is the operation of the provincial land registry system, the interpretation of all land-related documents and the provision of property mapping for the Island.

Real Property Service

This section is responsible for assessing all real property in the Province on an annual basis. It maintains both market value and taxable value assessments for owner occupied residential property, producing annual provincial, municipal and fire district assessment rolls that form the basis for levying property taxes, dues, and fees. The section administers assessment programs such as reappraisal, new construction, sales review and referral; it supports tax credit programs such as bona fide farm and farm use; and defends real property assessment appeals filed with the Island Regulatory Appeals Commission.

Treasury Board Secretariat

Overview

The Treasury Board Secretariat provides policy advice on government expenditures and fiscal planning, develops the annual fiscal framework and prepares the Budget Estimates of Revenue and Expenditure. It includes Budget Management, Treasury Board Operations and Corporate Finance. The Risk Management and Insurance section reports to the Secretary to Treasury Board.

Budget Management

The Budget Management section is responsible for the preparation and co-ordination of the capital and operating budgets, which assist government in the overall financial direction for the Province. It provides technical support and policy advice on various aspects of government fiscal planning.

Treasury Board Operations

The Treasury Board Operations section provides analytical, consultative, and administrative services to Treasury Board and consultative services to departments and agencies on policy, operational, and administrative matters. It manages government's administrative policies to ensure consistency and efficiency, supporting departments and agencies in improving accountability and reporting.

Corporate Finance

The Corporate Finance section provides financial support for each department. The section prepares departmental estimates, forecasts and processes actual revenue and expenditure transactions.

Risk Management and Insurance

The Risk Management and Insurance section is responsible for developing, implementing and maintaining Government risk management and insurance or self-insurance programs, with the goal of eliminating or minimizing the potential for loss to government departments, crown corporations, agencies, commissions, hospitals and school boards/districts. Risk Management and Insurance is responsible for settling insured losses incurred by entities insured under the PEI Risk Management and Insurance Fund.

Information Technology Shared Services

Overview

Information Technology Shared Services (ITSS) is a strategic and technical leader enabling the delivery of digital government initiatives, as well as the ongoing IT operational support to run government's IT infrastructure and systems. ITSS works with partners to plan new and creative ways to prepare for the future and keep pace with the needs of clients and citizens. ITSS leads the development of digital government that is a commitment of placing people at the center of every government program, service, process and policy and to delivering simpler, faster and more easily accessible services for the people, communities and businesses. As a shared service, the division seeks to provide an enterprise approach for delivery on digital initiatives in an agile manner that balances access to information with data privacy and security.

The vision for ITSS is forward-looking people, service, and technology. As an IT team, we:

- value all members of our team, showing respect and accountability every day;
- promote a forward-looking direction by valuing skill set development and innovation;
- share responsibility and proper governance through collaboration; and
- are agile and responsive.

Our Team proudly delivers quality IT expertise and advice to our partners to make citizen and business centric service possible. ITSS provides a broad range of services to government departments, crowns, and agencies including hospitals and schools.

The Office of Chief Digital and Operating Officer (CDOO)

The CDOO team is responsible for the leadership, development, and execution of Government's Digital Strategy and for the Information Management and Technology Strategic Plan across departments, crowns and agencies, as well as the overall day to day operations of ITSS. The Office of the Chief Operating Officer is responsible to ensure the ITSS team works collectively, balancing security, agility, and adaptability with the appropriate Information Management and Information Technology standards. The CDOO office balances between expenditures to run the government's IT business needs and the investments to grow the capabilities of government through innovation, modernization, and digital service delivery. It is responsible for oversight of IT System Security and Information Protection.

The CDOO office is also responsible for the functions of Chief Information Officer, which reports to the Secretary to Treasury Board. This division includes:

- the Enterprise Project Management Office which coordinates high investment IT projects to ensure they align with strategy execution of government's goals and business needs; and
- the Efficiency, Policy and Business Strategy team which is responsible for ITSS and IM/IT Strategic Plan Development and reporting. The section is responsible for the development and maintenance of the evaluation and efficiency measurement of IT resources implementing business needs across government. This section leads process improvement within ITSS with a focus on effective and efficient use of resources through the implementation of the Simplify IT Lean Program.

Business Infrastructure Services Division (BIS)

The BIS division is responsible for providing leadership in the planning, operation, and support of network communications and the deployment of server and storage, desktops, laptops, tablets, audio visual systems and printing assets. This division is responsible for providing voice and email services, client and technical support across government through logging and tracking incidents and requests, telephone support, and onsite technical assistance. This Division includes:

- Infrastructure Operations team maintains connectivity and deployment of IT assets for approximately 350 sites across the province. This section is responsible for maintaining IT infrastructure operations on a daily basis and proactively monitoring the government IT environment and assets;
- Infrastructure Projects team implements new infrastructure components into the IT environment for both system improvement and client innovation projects; and
- Service Centre team is a 365/24/7 first level support for all client departments including Health PEI, Public Schools Branch, French Language School Board as well as other crowns and agencies. Service Centre also provides support for Telecommunications which manages landline and mobile phone lines and support for the implementation of new technology.

The Business Systems Services and Document Publishing Centre (BSSDPC)

The BSSDPC division provides application support and consultation for government, educational, and health care sites, as well as the Queens Printer and provincial mail services. It is also responsible for maintaining and enhancing current information technology systems. The division supports the replacement of new systems. The divisional staff provide daily support of systems used by Government of PEI staff in the delivery of a full spectrum of services to Islanders. This division includes:

- IT Consultancy and Application System Support teams provide client account management, maintaining a portfolio of all of government's IT investments and priorities, and providing day-to-day direction and planning;
- Clinical Information System (CIS) team to support the largest information technology system in government in the delivery of health care services to Islanders by managing the day-to-day operations of the system, implementing new initiatives and planning for the future of the system; and
- Queen's Printer and PEI Mail teams publish the Royal Gazette and the Acts and Regulations of the Province. PEI Mail is also responsible for the Province's centralized interoffice courier mail.

Corporate Operations, Finance and Planning (COFP)

The COFP division is responsible for ensuring responsible and accountable investment and financial management for all ITSS.

Enterprise Architecture, Data and Security Services (EADSS)

The EADSS division is responsible for providing IT governance support, developing the overall information technology architecture of government, implementing security practice and data services. This division includes:

- Enterprise Architecture Services team supports government by developing long-term IT technological strategy, based on the Province's strategic goals and business plans;
- Data Services team supports unified data standards and platforms to provide the technological foundation for systems and analytics for government programs and services which also better support evidence-based decision making; and
- Security Services Office is responsible for the overall security of information systems in government, including cyber-security. This work involves the creation of security policy, conducting security-based investigations and information audits in systems such as the Clinical Information System. The office is also responsible for management and implementation of a variety of security technologies that keep government and its citizen's information safe from malicious threats.

Workplace Information Services (WIS)

The WIS Division is responsible for the design and implementation of common workplace systems used across the organization. This includes email, collaboration tools, and electronic document management system.

Digital Services Office (DSO)

The Digital Services Office leads cross functional teams to accomplish initiatives related to digital transformation. This division includes:

- Digital Identity team is responsible for the implementation of a single digital identity product for the Government of PEI, the implementation of the Enterprise Integration Platform, and to provide expertise on the delivery of digital government and digital health projects;
- Business Process Redesign team is responsible for the ongoing work with government departments to create a digital by design and citizen centric approach to business process redesign to support flexible and adaptive services and IT solutions to meet citizen needs;
- Web Digital Office is comprised of ITSS team members collaborating with expertise from the local IT vendor community to develop new, innovative ways to address the increasing demand for online government services. The Web Digital Office works with departments and agencies to develop new digital initiatives that will support the increasing number of online services offered to Island citizens and businesses, and enhancements to princeedwardisland.ca and government's overall online web presence. The team also works with departments and agencies to train and support their Web Content Administrators and develop online services for Islanders; and
- Applications Programming team supports the Business Systems Services teams in developing, maintaining, and enhancing ITSS built information technology systems.

Highlights of Accomplishments

The following highlights the accomplishments of the various divisions. Additional information can also be found under “Key Departmental Statistics”.

Administration

Debt and Investment Management

- The Province of Prince Edward Island issued a \$100,000,000 debenture on July 27, 2021 at a coupon of 1.85% that will mature on July 27, 2031 and re-opened that debenture on March 24, 2022 for another \$100,000,000. These debenture issues were part of the approved long-term borrowing program of \$200,000,000 to finance capital spending and the operating deficit.
- The Province has borrowed from the Canada Pension Plan’s debenture program in prior years as a way for the Province to save the fees that would be charged by the syndicate on a new issue, thus lowering its overall interest costs. This program ended in 2011, so the outstanding CPP debentures will continue to decrease until the final maturity in July 2041. At the end of the 2021/2022 fiscal year, the Province had \$112,121,000 CPP bonds outstanding.
- The Province uses short-term borrowing to manage the cash flow of the treasury. Treasury notes are short-term loans (less than one year in duration) used to finance short-term government financial obligations. At the end of the 2021/2022 fiscal year, the treasury note balance was \$780,000,000.
- The Provincial Liquidity Reserve fund is designed to be a pool of financial resources that the government can access in the times of emergency and crisis. At the end of the 2021/2022 fiscal year, the liquidity reserve was \$447,522,122.
- The Master Trust, which holds the pension investments of the Public Service Pension Plan and Teachers’ Pension Plan, had assets with a market value of \$3.667 billion at the end of 2021-2022.
- During the 2021-2022 year, the section provided information to three bond rating agencies. All three long-term credit ratings were rated in the “A” category. The Province’s short-term credit rating is R-1 (low) and is considered by the Dominion Bond Rating Service to be prime credit quality. The ratings for the Province continue to send a strong signal to Canadians that Prince Edward Island is a good and sound place for investment.

Pensions and Benefits

- The Public Sector Pension Plan (PSPP) supported approximately 9,300 contributing members spread across 17 participating employers. There are about 6,100 individuals (retirees, surviving spouses and dependents) in receipt of monthly benefits from the PSPP.
- There were three participating employers to the Teachers' Pension Plan (TPP) with approximately 2,000 contributing members. There were also about 1,800 individuals in receipt of monthly benefits from the TPP.
- In the 2021-2022 fiscal year, the section supported the passage of legislation that brought two smaller pension plans (the Education Sector Pension Plan and the MLA Pension plan) under the *Public Sector Pension Plan Act* to provide additional stability to the smaller plans.

Human Resources

- Continued to support flexible work arrangements and remote work as part of ongoing efforts to improve workplace wellness.
- Participated in and supported, the departmental Occupational Health & Safety Committee to ensure legislative compliance.
- Built upon the success of the new recruitment approach, leveraging social media platforms, and continued to develop partnerships and fostering strong connections with post-secondary institutions and programs.
- Continued to build a diverse and skilled workforce that reflects the diversity of our public service and wider community while continuously improving service delivery.
- Supported the human resource requirements of IT Shared Services’ strategic plan, ensuring adherence to policies and guidelines and assisting with developing and updating position questionnaires.

Legislative Highlights *(See Appendix A for list of assigned legislative responsibilities)*

- Bill no. 10, ***An Act to Amend the Real Property Assessment Act*** removed the word “farm enterprise” from the *Act* in order to eliminate confusion when administering farm assessment programs and made housekeeping changes to align the *Act* with actual inspection procedures.
- Bill no. 30, ***Pension Plan Transfer Act***, merged two smaller plans (the Education Sector Pension Plan and the MLA Pension Plan) into the larger Public Sector Pension Plan to add additional stability to the smaller plans.
- Various appropriation Bills were passed to enable budgetary policy, including:
 - Bill no. 32, ***Loan Act 2021*** which provided the Province the authority to borrow money over the long-term, should the funding be needed.
- Bill no. 37, ***An Act to Amend the Income Tax Act*** increased, effective January 1, 2022, the low-income reduction threshold from \$19,000 to \$20,000, and the basic personal amount from \$10,500 to \$11,250. The small business tax rate was reduced from two per cent to one per cent, the lowest rate in Atlantic Canada. An adjustment to the Dividend Tax Credit maintained integration between personal and corporate systems.
- Bill no. 38, ***An Act to Amend the Community Development Equity Tax Credit Act***, reopened the Community Economic Development Benefit (CEDB) program to new investment, effective January 1, 2022, after the program lapsed at the end of February 2021. A sunset date of February 28, 2027 allows time for a program review.
- As a result of amendments to the ***Real Property Tax Act Regulations***, the interest rate on overdue property tax was adjusted from 1.5% per month to match the median Atlantic Canadian rate of 1% per month. The lower rate was effective as of January 1, 2022.

Economics, Statistics and Federal Fiscal Relations

- The division continued to play a key role in analyzing and advising government on the potential impact of the pandemic on provincial finances and cashflows.
- Monitored trends and forecast anticipated tax revenue, including:
 - personal income taxes, which were \$98.4 million higher than estimated primarily due to pandemic-related support programs continuing longer than expected in 2021 and the impacts of the pandemic being less severe than initially predicted for 2021-22;
 - sales tax, which was \$53.4 million higher than budget, primarily due to a prior year adjustment that was unbudgeted and a faster growth in the economy than expected; and
 - corporate income taxes, which were \$37.8 million higher than estimated after a stronger recovery in the economy from the pandemic.
- Active in the ongoing five-year renewal of major federal transfer programs, which began in the 2019/20 fiscal year.
- Advised the Department of Education and Lifelong Learning during the negotiations leading to the Canada-Prince Edward Island Canada-Wide Early Learning and Child Care Agreement.
- Coordinated with the Department of Education and Lifelong Learning to access \$0.898 million federal funding for projects to improve ventilation in schools.
- Coordinated with the Departments of Transportation and Infrastructure, Social Development and Housing, and Fisheries and Communities to access \$1.026 million of federal funding for initiatives to support public transit and increase the supply of housing.
- Prepared the following economic publications:
 - Annual Statistical Review (July 2021);
 - Fall Fiscal and Economic Update (November 2021); and
 - 2022 Budget Paper: Background Notes on the Economy (February 2022)
- Liaised with federal and provincial government departments on various topics and represented the Province on several different federal/provincial/territorial (FPT) committees and working groups, including: various income tax committees; Continuing Committee of Officials (CCO) Sub-Committee Meeting on Economic and Fiscal Issues; Transfers Subcommittee; Federal-Provincial Labour Market Information Network.
- Supported other government departments with gathering required economic information, such as labour market, housing, housing affordability and inflation data, and conducting analysis including an economic impact assessment of proposed supports to the PEI film industry, as well as estimating the impact of the pandemic on the PEI labour force with a focus on gender.
- Assisted the Department of Agriculture with information and analysis of impacts resulting from the potato export ban.
- Provided advice and analytical support for the completion of the Employee Engagement Mental Health and Wellness Pulse Survey in June of 2021 for the Public Service Commission.
- Supported the development of tax changes announced in the 2021-2022 and 2022-2023 Operating Budgets. Led the policy development to expand eligibility to the provincial refundable tax credit for volunteer firefighters to include volunteer search and rescue personnel.

- Continued to provide policy support for the development of the provincial carbon pricing proposal and attended virtual meetings and information sessions on various aspects of carbon pricing and the output-based pricing system (OBPS). The division continue to represent the Department of Finance on the provincial Climate Action Secretariat.
- Started work to analyze the impact of taxation policies on low income residents as recommended in the Poverty Reduction Action Plan for Prince Edward Island (2019-2024).
- Working in conjunction with the PEI Securities Office, the division supported the revival of the Community Economic Development Investment Business program. Four Community Economic Development Businesses were registered in 2021-2022. The businesses raised just over \$6 million in private equity and \$2.1 million in provincial equity tax credits were issued to investors.
- Provided support and advice to the Council of Atlantic Premiers through the Atlantic Finance Ministers table, including work with PEI's Department of Economic Growth Tourism, and Culture on analyzing options to improve investment in Atlantic Canada.
- Oversaw administration of grants to individuals totaling \$8.8 million in 2021-2022. This amount included the refundable provincial sales tax credit to low- and modest-income households and the First Nations HST rebate totaling just over \$8.2 million, as well as the refundable provincial tax credit for volunteer firefighters and search and rescue personnel at \$0.6 million.
- Worked with the Canada Revenue Agency on the annual changes and updates of their internal systems, income tax forms and guides relating to the administration of PEI's Income Tax System.
- As recommended in the Poverty Reduction Action Plan for Prince Edward Island (2019-2024), Statistics Bureau staff began planning to strengthen community accounts (a comprehensive source of community, regional, and provincial data on social, environmental and economic topics), to support communities to identify their assets and areas for opportunity.
- Provided a variety of statistical products that were accessible through government's website, and through regularly published reports. The population model continues to be a sought-after tool for population projection, as demonstrated by numerous requests for data and projections for the Province and its counties.
- The Statistics Bureau worked with Statistics Canada to update the geographies used to produce community statistics for the 2021 Census.
- Provided advice to the Minister and Deputy on Canada Pension Plan financial and policy issues, including the triennial review of the CPP and the CPP Investment Board.

Office of the Comptroller

- Accounts Receivable staff continued assisting departments in providing additional services online in 2021-22. The number of online transactions increased 10% to approximately 100,000 transactions.
- Accounts Payable staff continued focusing on electronic enhancements to improve efficiencies throughout departments and the Comptroller's Office itself.
- Procurement Services processed a total of 12,077 purchase orders on behalf of government, with a dollar value of \$57,256,396.

- There were 220 Tenders and RFPs issued for the year, with a combined dollar value of \$71,023,505. In addition, the section also posted 218 tender ads and notices for the MASH (municipalities, academic institutions, school boards, and health authorities) sector.
- The government PCard program continued to be the preferred method of payment for low volume purchases and continued to replace local purchase orders (LPOs). The PCard program processed \$4,530,003 in transactions during the year.
- Procurement Services provided support and advice on procurement related to domestic and international trade agreements. Several procurement presentations were made to departments and crown corporations throughout the year.
- Volume I, II and III (Parts A and B) of the Public Accounts for the 2020-2021 fiscal year were tabled with the Clerk of the Legislative Assembly on October 28, 2021.
- The Accounting section continued its ongoing review and evaluation of changes, and proposed changes, to Public Sector Accounting Board (PSAB) standards. These changes have an impact on the content and presentation of information in the Province's Public Accounts. Additional standards have been approved by PSAB and will take effect in future iterations of Public Accounts. These standards include PS 1201 Financial Statement Presentation, PS 2601 Foreign Currency Translation, PS 3041 Portfolio Investments, PS 3280 Asset Retirement Obligations, PS 3450 Financial Instruments, and PS 3400 Revenue.

Taxation and Property Records

- Taxation and Property Records assessed 112,143 properties, where the provincial market value assessment (as of municipal rolls date) was \$14.6 billion and the market value of exempt properties was \$1.23 billion.
- Developed a program in conjunction with the Department of Economic Growth, Tourism and Culture to provide interest relief on property taxes to tourism operators impacted by COVID-19.
- Amended regulations to lower the interest rate on overdue property taxes from 1.5% per month to 1% per month, effective January 1, 2022, to match the median Atlantic Canadian rate.
- The division supported passage of legislation to remove unnecessary and redundant language that created confusion about the requirements for bona fide farmer status and the farm assessment.
- Provided information/assistance to the Auditor General during audit on overdue property taxes.
- Continued tax policy analysis related to various issues related to tobacco and property taxation.
- Completed significant work and progress on the GeoLinc upgrade project.
- The management team completed the Unconscious Bias in the Workplace webinar.
- Held two information sessions with municipal partners on the real property assessment and taxation system.
- Monthly food drives ("Fill the Fridge" challenges) were held in the division each month in support of the Community Fridge in Charlottetown.

Treasury Board

- For the spring sitting, the Budget Management section provided the 2021 Budget Address, the Operating Estimates of Revenue and Expenditure and the *Appropriation Act* (Current Expenditures) 2021, as well as the Supplementary Estimates.
- In the fall sitting, it provided the Capital Estimates of Revenue and Expenditure for tabling in the Legislative Assembly along with the *Appropriation Act* (Capital Expenditures) 2022, as well as the Supplementary Estimates.
- Budget documents were created with input from all departments, agencies, and crown corporations, and were presented on a consolidated basis.
- Worked with departments and the Interministerial Women's Secretariat to consider gender equity and diversity during the budget process to ensure government programs and services are responsive to the many different people who will access them.
- During the year analytical, consultative, and administrative support to Treasury Board was provided by Treasury Board Operations on an ongoing basis.
- Staff maintained linkages with the Executive Council Office, Policy Board, and Operations Committee.

ITSS

- **Coordinated enterprise initiatives, including:**
 - digital signature software procurement;
 - electronic password management system procurement;
 - Information Governance and Protection pilot and roadmap consulting;
 - electronic document Records Management System procurement;
 - migration of geographic information system (GIS) users to latest GIS Enterprise software;
 - piloting a threat risk assessment tool;
 - pilots for the Activity Hives which are activity-based workspaces;
 - Data Visualization software solution procurement;
 - Data Governance solution procurement; and
 - Data Classification System planning and development.
- **Implemented enterprise initiatives, including:**
 - 2,781 print work order requests and 6,316,650 print impressions;
 - 846,288 pieces of mail shipped on behalf of the Provincial Government;
 - remote and Hybrid work for ITSS staff based on work outcomes;
 - migration of 85% of Core Government departments to new email system and collaboration tools;
 - migration of 25% of Health PEI users to new email system and collaboration tools;
 - architecture design for Department of Education and Early Learning new email system and collaboration tools;
 - expansion of intranet, document management solutions, and collaboration tools;
 - Contact Centre software for Service Centre staff;

- staging environment for GIS enterprise platform;
- audit process for access and controls to IT systems;
- Security Information and Event Management system;
- database security review;
- Information Management and Information Technology Policies;
- new project management software for Project Management Office;
- online payment system enhancements;
- e-approvals pilot in ITSS;
- continuous improvement and availability of services on princeedwardisland.ca;
- migration of landline phone services migrated to new vendor;
- government wireless services expansion; and
- server migrations.

DEPARTMENT OF FINANCE – 2021-2022

Key Departmental Statistics

Summary of Bond Ratings for PEI			
Bond Rater	Short-term Rating	Long-term Rating	Confirmation Date
Moody's	–	Aa2 (Stable)	August 2021
DBRS	R-1 (low)	A (Stable)	August 2021
S&P	A-1	A (Stable)	May 2021

Procurement Statistics				
	2021/2022		2020/2021	
	Number	Amount	Number	Amount
Purchase Orders Issued	12,077	\$57,256,396	12,475	\$50,153,813
Tenders Processed	220	\$71,023,505	238	\$30,534,675
RFPs Processed	91	\$27,829,400	79	\$6,831,265
Purchase Card Transactions	20,639	\$4,530,003	18,464	\$4,088,469

Accounts Receivable Transactions				
	2021/2022		2020/2021	
	Number	Amount	Number	Amount
Invoices Issued	21,043	\$2,297,779,923	19,232	\$1,999,817,888
Online Transactions	99,962	\$9,798,613	90,758	\$8,877,027
Deposit Batches Processed-CAD	9,235	\$112,738,194	8,203	\$2,309,059,023
Deposit Batches Processed-USD	424	\$2,254,360	414	\$1,690,009

DEPARTMENT OF FINANCE – 2021-2022

Accounts Payable and File Maintenance Statistics				
	2021/2022		2020/2021	
	Number	Amount	Number	Amount
System Vendors New	5,804		5,606	
Vendor Sites Updated	15,646		17,291	
All Invoices Processed	365,933	\$2,262,040,573	346,873	\$2,560,070,848
Payments Issued – Electronic	164,737	\$1,661,753,076	165,379	\$2,498,745,066
Payments Issued – Cheque	30,586	\$38,400,566	31,254	\$59,356,857

Taxation and Property Records Statistics			
	2021-2022	2020/2021	2019/2020
Tax payments received in offices	285,046	211,048	280,184
Documents registered and interpreted (Registry of Deeds office)	21,979	19,415	18,322
New parcels (property) created	1194	1194	1049
Subdivision plans filed	881	667	734
Registered tax-exempt permit applications(farmers/fishers)	2,272	2,144	2,205
Property assessment referrals (first-level appeal)	244	228	300
Appeals to IRAC (property assessment related)	4	4	4
New construction reviews and new accounts (property assessed value)	\$288 Million	\$229 Million	\$190 Million
Number of regular audits completed	17	14	12
Regular audit assessments	\$69,002	\$68,924	\$13,905
Number of special assessments issued	55	46	36
Special assessments	\$33,343	\$29,176	\$41,514

DEPARTMENT OF FINANCE – 2021-2022

ITSS Initiatives – Departments, Agencies, Boards and Commissions

Unit	Coordinated and/or Implemented	Upgraded
Agriculture and Land	<ul style="list-style-type: none"> • New Dairy Testing Equipment • Satellite Crop Monitoring Software • Digital Service: <ul style="list-style-type: none"> ➤ Building and Permit Application ➤ Animal Welfare Complaint Form development ➤ Search functionality for Associations and Board Listings 	<ul style="list-style-type: none"> • Lab server and software • PEI Grain Elevator server
Economic Growth, Tourism and Culture	<ul style="list-style-type: none"> • ITSS Assessment with Tourism PEI • Tourism PEI Corporate Section website • Wi-Fi network for Northumberland Campground • Ski School Management system • Campgrounds Reservation Solution • Skills PEI and PEI Museum and Heritage Foundation migration into princeedwardisland.ca • Digital Service: <ul style="list-style-type: none"> ➤ Property Tax Interest Relief Application for Tourism Operators ➤ Business Adaptation Advice Program Application ➤ Vaxpass Implementation Fund Application 	<ul style="list-style-type: none"> • Financial Information System Server • Financial information system modules for three agencies
Education and Lifelong Learning	<ul style="list-style-type: none"> • Procurement for new Public Library Catalogue System • 28 school websites • Student Information System • Digital Service: <ul style="list-style-type: none"> ➤ Evaluation of Allied Work Experience ➤ Educational Assistant Authorization ➤ Three Oaks Senior High Registry Access ➤ Send Student Well-being Teams Compliments & Complaints 	
Environment, Energy and Climate Action	<ul style="list-style-type: none"> • Digital Service: <ul style="list-style-type: none"> ➤ Search for Watershed Flood Projection Reports ➤ Online application to Submit Application to Free Heat Pump Program 	<ul style="list-style-type: none"> • Digital Service: <ul style="list-style-type: none"> ➤ Buy a Fishing License
Executive Council	<ul style="list-style-type: none"> • Equipment for Translation Services • Numerous websites, including www.publicsafetycalls.ca • Workflow management software integration 	

DEPARTMENT OF FINANCE – 2021-2022

Unit	Coordinated and/or Implemented	Upgraded
Finance	<ul style="list-style-type: none"> • Procurement for new print production equipment and software • Development of the replacement of GeoLinc • Software for Digital Procurement Pilot procured • New scanners in Registry of Deeds • Financial Information System migration • Public Service Pension and Teacher Pension websites • Digital Service <ul style="list-style-type: none"> ➢ MyPEI Access Pilot 	<ul style="list-style-type: none"> • Pension Payroll System • Software upgrade for project management upgrade
Fisheries and Communities	<ul style="list-style-type: none"> • Digital Service: <ul style="list-style-type: none"> ➢ Application for Youth-on-Board Student Program ➢ Application for COVID-19 Cultural Venues Relief Fund ➢ Application to File an Election Summary Report ➢ Request Changes to Municipal Directory ➢ Municipal Financial Document Search ➢ PEI Community Facilities Registry with Search Functionality 	<ul style="list-style-type: none"> • Digital Service: <ul style="list-style-type: none"> ➢ Fish Buyer License ➢ Fish Peddlers License ➢ Fish Processor License ➢ Fishing Yearly Statement ➢ Mussel Monitoring and Oyster Monitoring Results
Health and Wellness	<ul style="list-style-type: none"> • Electronic Medical Record solution pilot implementation followed by a broader roll out • Technology for COVID Screening at Points of Entry • Digital Service: <ul style="list-style-type: none"> ➢ Health Promotion Impact Grant Application ➢ Community Catalyst Grant Application ➢ Submit Your Out-of-Province COVID-19 Vaccine Record ➢ Community Care or Nursing Home License Renewal Payment ➢ Electronic Medical Record (EMR) Expression of Interest ➢ Application for Work Isolation for Essential Workers who are Close Contacts ➢ Electronic Medical Record (EMR) Change Request Form ➢ Application for Employment and Volunteer Pandemic Support 	<ul style="list-style-type: none"> • Claims and drugs information system • Digital Service: <ul style="list-style-type: none"> ➢ COVID-19 test results feature expanded to include positive test result access
Justice and Public Safety	<ul style="list-style-type: none"> • Electronic Death Registration – Phase II • Three office moves • Digital Service: <ul style="list-style-type: none"> ➢ PEI Pass Application ➢ PEI Self-Isolation Declaration ➢ PEI Resident Self-Isolation Plan Registration ➢ Submit Documents for Pre-travel Approval and PEI Pass ➢ Accelerated Correctional Officer Training Program ➢ Application for Insurance Adjuster's License ➢ Application for Insurance Agent Certificate of Authority 	<ul style="list-style-type: none"> • Public Trustee and Public Guardian Client Tracking application • Digital Service: <ul style="list-style-type: none"> ➢ Report a Violation

DEPARTMENT OF FINANCE – 2021-2022

Unit	Coordinated and/or Implemented	Upgraded
Social Development and Housing	<ul style="list-style-type: none"> • Structure Decision Making System • Digital Services: <ul style="list-style-type: none"> ➢ PEI Home Renovation Programs Application ➢ Register for the Food Security Program ➢ <i>Child, Youth and Family Enhancement Act</i> Consultation ➢ Emergency Basic Needs Support ➢ Financial Support for Non-Government Organizations ➢ PEI Home Renovation Programs Application ➢ <i>Residential Tenancy Act</i> Consultation Draft ➢ <i>Residential Tenancy Act</i> Engagement Session Registration ➢ Seniors Food Security Program 	<ul style="list-style-type: none"> • System reporting capabilities • Social Program System Rate Changes
Transportation and Infrastructure	<ul style="list-style-type: none"> • Digital Service: <ul style="list-style-type: none"> ➢ Application for a Personalized License Plate ➢ Universal Electric Vehicle Incentive Program ➢ Apply for PEI Electric Vehicle Charger Funding ➢ Electronic Transfer of Driver Extract for Policing Services 	
Finance PEI	<ul style="list-style-type: none"> • New office in Summerside 	<ul style="list-style-type: none"> • Loan management software
Island Investment Development Inc.	<ul style="list-style-type: none"> • Digital Service: <ul style="list-style-type: none"> ➢ PEI Workforce Application Form Payment ➢ Atlantic Immigration Program - Employer Designation Application ➢ Atlantic Immigration Program - Endorsement Application 	
Health PEI	<ul style="list-style-type: none"> • Trials for new surgery equipment • Automated Lab Testing System procurement • Provincial Renal Program system upgrades • Initial Phase of Cervical Cancer Screening Instrument for QEH Lab • New Lab equipment at PCH • Provincial Dental Care Program – Phase I • New Switchboard system • Digital Service: <ul style="list-style-type: none"> ➢ Renew Temporary Health Card Online form ➢ Re-Appointment Application to Health PEI Medical Staff 	<ul style="list-style-type: none"> • Network switches • Expand Wi-Fi functions in multiple health centers, nursing sites, manors • 3D printer and scanner at Cancer Treatment Center • Units to use physician dictation system • System for Renal Replacement Therapy equipment • Provincial Renal Program – Home Dialysis Patient Online System • Security Camera system • Digital Service: <ul style="list-style-type: none"> ➢ Health Care Services for new/returning residents

DEPARTMENT OF FINANCE – 2021-2022

Unit	Coordinated and/or Implemented	Upgraded
Innovation PEI	<ul style="list-style-type: none"> Digital Service Design for Innovation Programs and Data Model Design work Digital Service: <ul style="list-style-type: none"> ➤ Feedback on 2021-2025 Broadband Connectivity Strategy ➤ Small Business Assistance Program ➤ COVID-19 Cultural Venues Relief Fund ➤ Apply for Indigenous Art Bank Acquisition ➤ Indigenous Art Grants ➤ Export Trade Assistance online application ➤ COVID-19 Vax Pass Implementation Fund ➤ COVID-19 Special Leave Fund 	<ul style="list-style-type: none"> Financial System
Public Service Commission	<ul style="list-style-type: none"> Testing of System to Replace JobsPEI HR system Self- Service Module – Phase II Unconscious Bias in the Workplace online course Digital Service: <ul style="list-style-type: none"> ➤ Employee Proof of COVID-19 Vaccination for the Public Schools Branch; Civil Service; and La Commission scolaire de langue française 	<ul style="list-style-type: none"> Employee Assistance Program System Financial Information System
Skills PEI	<ul style="list-style-type: none"> Migration of website to princeedwardisland.ca Digital Service: <ul style="list-style-type: none"> ➤ Targeted Referral and Feedback Application 	

Financial Statements

Department of Finance Expenses by Division

	Actual 2021/2022 \$	Estimate 2021/2022 \$
ADMINISTRATION		
General		
Administration	9,048	10,300
Equipment	4,305	1,000
Materials, Supplies & Services	7,146	16,100
Salaries	552,148	500,600
Travel & Training	45,923	56,200
	618,570	584,200
Debt and Investment Management		
Administration	5,955	7,400
Equipment	-	4,000
Materials, Supplies & Services	1,029	6,000
Professional Services	108,800	104,300
Salaries	382,136	384,100
Travel & Training	500	15,600
	498,420	521,400
Pensions and Benefits		
Administration	12,680	10,200
Equipment	2,007	4,000
Materials, Supplies & Services	6,723	9,600
Salaries	1,278,997	1,448,500
Travel & Training	70	10,700
	1,300,477	1,483,000
Total Administration	2,417,467	2,588,600

DEPARTMENT OF FINANCE – 2021-2022

	Actual 2021/2022 \$	Estimate 2021/2022 \$
ECONOMICS, STATISTICS AND FEDERAL FISCAL RELATIONS		
Economics, Statistics and Federal Fiscal Relations		
Administration	152,917	163,400
Equipment	2,907	1,700
Materials, Supplies & Services	1,022	2,400
Professional Services	61,480	115,000
Salaries	521,331	558,900
Travel & Training	195	22,000
Grants		
Low- and Modest-Income Household Credit	7,620,013	7,552,500
First Nations HST Rebate	513,135	549,000
Volunteer Firefighters Tax Credit	603,875	459,000
Total Economics, Statistics and Federal Fiscal Relations	9,476,875	9,423,900
OFFICE OF THE COMPTROLLER		
Financial/Accounting/Procurement		
Administration	21,042	23,400
Equipment	8,514	5,700
Materials, Supplies & Services	2,998	5,600
Professional Services	-	25,600
Salaries	1,403,832	1,671,700
Travel & Training	1,599	13,400
Total Office of the Comptroller	1,437,985	1,745,400
TAXATION AND PROPERTY RECORDS		
Taxation and Property Records		
Administration	69,492	76,000
Debt	348,638	400,000
Equipment	6,646	33,000
Materials, Supplies & Services	61,028	79,000
Professional Services	11,569	157,000
Salaries	3,715,091	4,152,100
Travel & Training	60,729	92,500
Total Taxation and Property Records	4,273,193	4,989,600

DEPARTMENT OF FINANCE – 2021-2022

	Actual	Estimate
	2021/2022	2021/2022
	\$	\$
TREASURY BOARD SECRETARIAT		
Administration		
Administration	12,869	15,800
Equipment	3,437	5,000
Materials, Supplies & Services	1,511	5,000
Professional Services	-	5,000
Salaries	788,027	941,500
Travel & Training	767	7,100
	806,611	979,400
Corporate Finance		
Administration	15,125	31,900
Equipment	54	1,000
Materials, Supplies & Services	3,871	3,900
Salaries	5,011,048	5,445,900
Travel & Training	5,152	30,800
	5,035,250	5,513,500
Information Technology Shared Services		
Administration	1,374,807	1,218,300
Equipment	142,411	322,200
Material, Supplies and Services	12,442,311	13,306,400
Professional Services	5,268,813	4,409,700
Salaries	17,181,340	20,143,600
Travel and Training	421,632	529,000
	36,831,314	39,929,200
Total Treasury Board Secretariat	42,673,175	46,422,100
Total Finance	60,278,695	65,169,600

Department of Finance Other Expenditure Budgetary Responsibilities

	Actual 2021/2022 \$	Estimate 2021/2022 \$
General Government		
Miscellaneous General	35,775	230,000
Grants	2,016,712	2,000,000
Government Insurance Program	2,948,755	3,087,500
Contingency Fund and Salary Negotiations	100,544,554	59,955,000
Total General Government	105,545,796	65,272,500

Explanation Notes:

Miscellaneous General provides funding for the Premier's and Minister's out-of-province travel, cabinet meetings, protocol-related expenses and unanticipated expenditures realized.

Miscellaneous Grants are grants-in-lieu of property tax.

Government Insurance Program provides insurance coverage to all government departments, and many crown corporations, agencies, and commissions.

Contingency Fund: This allocation was used by government for unanticipated or unusual costs that occurred throughout the fiscal year but had not been budgeted. This includes nearly \$85M in actual expenses of the departments managing various programs related to COVID-19 supports.

DEPARTMENT OF FINANCE – 2021-2022

	Actual 2021/2022 \$	Estimate 2021/2022 \$
Interest Charges on Debt		
Debentures	99,405,349	100,648,400
Loans and Treasury Notes	2,201,047	8,250,000
Promissory Notes for Pension Funds	17,744,753	18,415,100
Bank Charges	729,237	700,000
Total Interest Charges on Debt	120,080,386	128,013,500

Explanation Notes:

Interest: Appropriations provided for the funding of interest cost associated with monies borrowed by the way of issuance of Provincial Debentures, Treasury Notes, as well as borrowing through the use of bank lines of credit and loans from the Federal Government and the Canada Pension Plan.

	Actual 2021/2022 \$	Estimate 2021/2022 \$
Employee Benefits		
Medical/Life Benefits	404,075	492,000
Employees' Future Benefits	23,565,058	23,734,000
Government Pension Contribution	38,625,047	44,864,000
Pension Management	286,979	500,000
Total Employee Benefits	62,881,159	69,590,000

DEPARTMENT OF FINANCE – 2021-2022

Department of Finance Revenue

	Actual 2021/2022 \$	Estimate 2021/2022 \$
Federal		
Equalization	483,876,000	483,876,000
Canada Health Transfer	185,109,000	181,607,000
Canada Social Transfer	66,419,000	65,162,000
Statutory Subsidy	684,541	684,500
COVID-19 Response and Recovery	21,987,858	-
Other	809,163	1,577,200
Total Federal Revenue	758,885,562	732,906,700
Provincial		
Personal Income Tax	520,234,829	421,843,800
Harmonized Sales Tax	389,700,133	338,046,000
Real Property Tax	140,488,072	139,643,000
Corporate Income Tax	130,310,000	92,500,700
Gasoline Tax	25,746,249	26,814,400
Health Tax on Tobacco	29,797,513	31,000,000
Health Tax on Liquor	23,054,813	21,104,700
Carbon Levy	18,491,099	35,360,000
Real Property Transfer Tax	13,041,802	6,200,000
Beverage Container	8,521,105	7,162,900
Corporation Capital Tax	7,494,543	5,500,000
Private Vehicle Sales	6,521,203	4,800,000
Registry of Deeds Fees	4,208,916	3,200,000
Environmental Tax	1,502,750	1,300,000
Cannabis Tax	2,612,120	1,300,000
Recycled Materials	911,402	650,000
Other	2,993,483	2,114,900
Total Provincial Revenue	1,325,630,032	1,138,540,400
General Government	15,998,434	-
Employees' Future Benefits	1,147,060	-
Investment Income	8,075,881	5,951,000
Sinking Fund Earnings	12,372,183	11,800,000
Total Revenue	2,122,109,152	1,889,198,100

DEPARTMENT OF FINANCE – 2021-2022

Appendix A – Legislative Responsibilities Assigned to the Minister of Finance as of March 31, 2022

Act	Division Responsible
<i>Appropriation Acts (Operating & Capital)</i>	Treasury Board Operations
<i>Atlantic Provinces Harness Racing Commission Act</i>	Deputy Minister's Office
<i>Cannabis Management Corporation Act</i>	PEI Liquor Control Commission
<i>Cannabis Taxation Agreement Act</i>	Economics, Statistics and Federal Fiscal Relations
<i>Civil Service Act</i>	PEI Public Service Commission
<i>Climate Leadership Act</i>	Taxation and Property Records
<i>Community Development Equity Tax Credit Act</i>	Economics, Statistics and Federal Fiscal Relations
<i>Condominium Act</i>	Taxation and Property Records
<i>Deposit Receipt (Winding-up) Act</i>	Office of the Comptroller
<i>Environment Tax Act</i>	Taxation and Property Records
<i>Financial Administration Act</i>	Office of the Comptroller
<i>Financial Corporation Capital Tax Act</i>	Taxation and Property Records
<i>Gasoline Tax Act</i>	Taxation and Property Records
<i>Health Tax Act</i>	Taxation and Property Records
<i>Income Tax Act</i>	Economics, Statistics and Federal Fiscal Relations
<i>Liquor Control Act</i>	PEI Liquor Control Commission
<i>Loan Act(s)</i>	Debt and Investment Management
<i>Lotteries Commission Act</i>	Deputy Minister's Office
<i>Northumberland Strait Crossing Act</i>	Taxation and Property Records
<i>Pension Plan Transfer Act</i>	Pensions and Benefits
<i>Procurement of Goods Act</i>	Office of the Comptroller
<i>Public Sector Pay Reduction Act</i>	PEI Public Service Commission
<i>Public Sector Pension Plan Act</i>	Pensions and Benefits
<i>Queen's Printer Act</i>	IT Shared Services
<i>Real Property Assessment Act</i>	Taxation and Property Records
<i>Real Property Tax Act</i>	Taxation and Property Records
<i>Real Property Transfer Tax Act</i>	Taxation and Property Records
<i>Registry Act</i>	Taxation and Property Records
<i>Retail Sales Tax Act</i>	Taxation and Property Records
<i>Revenue Administration Act</i>	Taxation and Property Records
<i>Revenue Tax Act</i>	Taxation and Property Records
<i>Statistics Act</i>	Economics, Statistics and Federal Fiscal Relations
<i>Supplementary Appropriation Act(s)</i>	Treasury Board Operations
<i>Tobacco Tax Act</i>	Taxation and Property Records

Appendix B – Agencies, Boards and Commissions

The following agencies, boards, commissions, and committees have a responsibility to report to the Department of Finance:

- Classification Appeals Committee;
- PEI Lotteries Commission;
- Atlantic Provinces Harness Racing Commission;
- PEI Liquor Control Commission;
- PEI Cannabis Management Corporation;
- PEI Public Sector Pension Commission;
- PEI Master Trust Joint Investment Advisory Committee;
- Public Service Commission; and
- Self-Insurance and Risk Management Fund Committee.

Contact Information

Department of Finance
2nd Floor South, Shaw Building
95 Rochford Street
PO Box 2000
Charlottetown, PE C1A 7N8
Tel 902-368-4050
Fax 902-368-6575
DeptFinance@gov.pe.ca





Department of Finance

ANNUAL REPORT

2021-2022