

HEALTH PEI

PHYSICIAN LEADERSHIP JOB ADVERTISEMENT:

Site Director, Dalhousie University Family Medicine Residency Program

Position Title	Site Director, Dalhousie University Family Medicine Residency Program
Health PEI Office	Medical Affairs
Job Term	Twelve (12) months
Full Time Equivalent	.40 FTE, some evening and weekend work may be required
Remuneration (annually)	\$124,200 (contract rate)/\$115,000 (salary rate)
Posting ID	PLSDDUFMRP-01
Posted On	December 15, 2022
Closing Date	January 4, 2023 23:59 AST
How to Apply	Please submit your cover letter and resume, quoting Posting ID PLSDDUFMRP-01, to physicianleadership@ihis.org

Notice to all external applicants: All new hires are required to provide proof of COVID-19 vaccination before their start date as per Health PEI’s COVID-19 Immunization and Management Policy. In the event that a new hire is unable to be vaccinated as a result of a medical exemption, they will be required to submit supporting documentation to Employee Health/Wellness and Safety.

Purpose of the Position
Reporting to the Medical Director of Medical Education in the Medical Affairs Office (MAO) for leadership matters and reporting to the Head of the Dalhousie University Department of Family Medicine and the Postgraduate Program Director for the Dalhousie University Department of Family Medicine, for academic matters, the Site Director for the Dalhousie University Family Medicine Residency Program is responsible for the development, maintenance and modification of the overall educational program for Family Medicine Residents in PEI.

- Duties/Responsibilities**
- I. Develop, maintain and modify, as necessary, the overall educational program for Family Medicine Residents in PEI in order to ensure that they are receiving appropriate family medicine-oriented specialty training during their clinical learning experiences.
 - II. Work collaboratively with faculty in order to ensure that clinical learning experiences meet established standards, that faculty members have the appropriate teaching/evaluation skills to meet the needs of Residents and that appropriate assessment and service evaluations are completed.
 - III. Work with the MAO to recruit faculty for key education portfolios and assist with succession planning.
 - IV. Work with Cabinet and other faculty members responsible for each portfolio to ensure they have the resources to undertake their responsibilities, participate in work performance reviews, and to ensure appropriate university appointments and promotions are obtained for family medicine and specialty faculty.
 - V. Chair regular faculty meetings and participate in various Family Medicine Resident Program-related committees.
 - VI. Work with the Postgraduate Site Administrator and/or Dalhousie Family Medicine Chief Operating Officer and the MAO at Health PEI with respect to budget accountability and oversight and the communication of educational matters.

- Minimum Qualifications**
- I. Must have a Medical Degree from a recognized medical school with a Family Medicine Certification;
 - II. Ongoing maintenance with the College of Family Physicians of Canada (CFPC) is required;
 - III. Experience teaching in Postgraduate Medical Education is required;
 - IV. Must have considerable (3-5 years) Family Medicine clinical practice experience or Enhanced Skills Practice in Family Medicine;
 - V. Must be on staff with a faculty associated with the site;
 - VI. Must have a valid license (or eligibility for same) to practice medicine in PEI;
 - VII. Must have some (0-1 years) management and/or leadership experience in a health/medical field;
 - VIII. Must have a demonstrated ability to communicate complex information, problem solve, maintain a keen sense of interpersonal acuity, and work comfortably in a bureaucratic setting; and
 - IX. Must have excellent organizational skills.

Questions? Please email physicianleadership@ihis.org