

December 13, 2024

Board of Directors – Public Minutes

ATC, Charlottetown

10:00 to 11:30 am

Chair: Ms. Diane Griffin

Members: Mr. Peter MacDonald (Virtual), Ms. Megan Cheverie, Ms. Colleen Parker, Ms. Mona O'Shea, Ms. Jennifer Evans, Dr. William Montelpare, Mr. Matt Vaughan, Ms. Ouma Cuniah and Mr. Ryan Fahey

HPEI Staff: Ms. Melanie Fraser, CEO
Ms. Marilee Miller, Strategic Advisor to the CEO
Ms. Gina Beeley, Assistant to the Board (recorder)

Regrets: Dr. Richard Wedge (Vice Chair)

Guests: QEH Foundation: Tracey Comeau, CEO & John Scales, Chair
Barry MacLean, Gord McNeily (MLA), Lisa Donovan and Stu Neatby (The Guardian.)

1.0 CONVENING THE MEETING

Ms. Diane Griffin, chair, welcomed our guests and the meeting convened at 10.02 am.

1.1 Declaration of Conflicts

There were no conflicts declared

1.2 Review of Agenda

The Chair reviewed the agenda for the public session

MOTION: It was moved by Ryan Fahey and seconded by Matt Vaughan to approve December 13, 2024, agenda

MOTION CARRIED

2.0 CONSENT AGENDA ITEMS

2.1 Correspondence

The Chair reported a letter raising concerns over the overdue Annual Report for 2024. Mr. McNeily cited legislation that indicates that the report should be made available before the Fall sitting of the Legislature. The Chair apologized for the delay, the financials were late and caused the report to be delayed. Once ready, a digital link will be sent to Gord McNeily and Stu Neatby. The printed edition will be available from Dec 23, 2024. The Board has been assured that the Annual Report for next year will be available by the Annual General Meeting 2025. He also raised concerns over the extension of the Strategic Plan. The CEO explained that due to the change in leadership, it was felt appropriate that the new Strategic Plan was delayed for 12 months to accommodate the transition. The 2025-2028 Strategic Planning is underway.

2.2 Health PEI Board Minutes

October 24, 2024, public meeting minutes have been circulated to the Board.

MOTION: It was moved by Dr. William Montelpare and seconded by Mona O'Shea to approve the minutes from October 24, 2024, as circulated.

MOTION CARRIED

3.0 BUSINESS ITEMS

3.1 CEO Report to Islanders

Ms. Mel Fraser, CEO, thanked everyone for taking the time to attend this public meeting. The highlights were as follows: -

- Staffing has increased at PCH, ensuring a more sustainable service. Health PEI is aligning with needs and listening to staff at the front line.
- The Transformation Office (TO) works to understand local needs, Health PEI is getting better at measuring, not huge steps, but momentum forward.
- Phase II of the TO will be rolled out with the media this afternoon, this involves building capacity through other workstreams
- The Cataract Clinic is now open, an example of working differently to meet Islanders' needs
- No timeline on the ICU at PCH, the critical care unit is managing more and more complex cases, there is a Nurse Practitioner also working with the Unit, again, a new staffing model. We are endeavouring to staff with full time, dedicated nurses to support the Unit.

Gord McNeily asked what is stopping the progress regarding Digital Imaging (DI), the CEO responded that we are working to increase the capacity and wait times for all diagnostic imaging. We are working with our Providers to improve our performance against CIHI benchmarks and national averages.

Mr. McNeily also raised concerns regarding incidents at Beach Grove and shutdowns. The CEO agreed that there was a need to communicate better with staff, as families deserve better. As regards our process, we take advice from Public Health, which can involve tough procedures, but there is always opportunities to improve and evolve a better process. We have to balance freedom

versus protection on a daily basis. She asked Gord to contact her directly regarding a staffing issue that he mentioned.

The Chair thanked Ms. Fraser for the report.

MOTION: It was moved by Matt Vaughan and seconded by Dr. William Montelpare to approve the CEO Report to Islanders.

MOTION CARRIED

3.2 Board Chair Report

The Chair delivered her report, the highlights were

- The Chair welcomed everyone in attendance
- She will be visiting the western Health PEI facilities with the CEO on December 23, 2024

MOTION: It was moved by the Chair to accept her report, seconded by Dr. William Montelpare.

MOTION CARRIED

4.0 RESOLUTIONS/ MOTIONS

4.1 Resolutions and Motions from the Public & in-camera sessions:

1. *It was moved by Ryan Fahey and seconded by Matt Vaughan to approve December 13, 2024, agenda*
2. *It was moved by Dr. William Montelpare and seconded by Mona O'Shea to approve the minutes from October 24, 2024, as circulated.*
3. *It was moved by Matt Vaughan and seconded by Dr. William Montelpare to approve the CEO Report to Islanders.*
4. *It was moved by the Chair to accept her report, seconded by Dr. William Montelpare.*
5. *It was moved by Megan Cheverie and seconded by Dr. William Montelpare to take the meeting in-camera in accordance with the Health Services Act 7.1 (3)*
6. *It was moved by Mona O'Shea and seconded by Dr. William Montelpare to approve Dec 13, 2024, agenda*
7. *It was moved by Dr. William Montelpare and seconded by Ouma Cuniah that the minutes of October 24, 2024, be approved with suggested amendments.*

8. *Matt Vaughan moved to approve the ARP Committee Report, seconded by Megan Cheverie*
9. *It was moved by Mona O'Shea and seconded by Colleen Parker to approve an amended Terms of Reference.*
10. *It was moved by Mona O'Shea and seconded by Matt Vaughan to accept the OE 2.7 Communication & Support to the Board as non-compliant.*
11. *It was moved by Mona O'Shea and seconded by Colleen Parker to approve the HR Report.*
12. *Dr. Montelpare moved to approve OE 2.11 External Relationships as non-compliant, seconded by Ryan Fahey.*
13. *Dr. Montelpare moved to approve OE 2.1 Quality & Safety (Quarter 2), in compliance with provision 4.1 and non-compliant in 4.2, seconded by Mona O'Shea.*
14. *It was moved by Ryan Fahey and seconded by Colleen Parker to approve the CHEC Report as submitted.*
15. *It was moved by Dr Montelpare and seconded by Colleen Parker to approve the Quality & Safety Report.*
16. *Megan Cheverie moved to accept the CEO Risk Report, seconded by Mona O'Shea.*
17. *It was moved by Mona O'Shea to accept the Addendum to the CEO Employment Contract, seconded by Colleen Parker.*
18. *It was moved by the Chair to accept her report, seconded by Ryan Fahey.*
19. *Matt Vaughan moved to adjourn at 3:40 pm, meeting adjourned*

All Motions were carried

5.0 MINISTERIAL DIRECTIVES

No Ministerial directives received.

6.0 QUESTION PERIOD

6.1 Local Stakeholder Questions

The Board had received a request for the QEH Foundation to present. Tracey Comeau (CEO of QEHF) and John Scales (Chair QEHF) both presented to the meeting, the highlights as follows:-

Tracey Comeau presented an overview of the progress and achievements of the QEH Foundation

- The Foundation is autonomous, they are a charity with business acumen
- Established for 40 years, they have raised over \$90M
- 100% of their raised funds go to Medical equipment
- In 2024 they are expected to raise between \$6 and \$8M
- Each funding project is paid once it is installed and working
- Medical equipment access can help secure recruitment
- The procurement process continues to be an issue and delays installs

Diane asked whether the delays in installation frustrate donors, Tracey confirmed that is the case, donors want to be part of the solution.

John Scales presented the enhanced Mission of the QEHF which broadens the scope of the Foundation that includes clinical priorities. The QEHF feels the mission will enable them to be more responsive to the priorities of the QEH and help them to work closely with QEH management, encouraging communication and collaboration. They believe in cultural philanthropy, and would like to be part of the Capital planning process.

Tracey would like to meet with the Health PEI CEO on a regular basis in the same spirit of collaboration, as well as an avenue to resolve any procurement issues. Mel agrees and would also like to see more involvement from the Ministers of DHW and Finance.

The Medical School future needs were also discussed.

The Chair thanked the QEH Foundation for their presentation.

Barry MacLean sees an opportunity provided by access to Technology in the prevention of future outbreaks. Mel asked him to forward the information by email to her, since it is an operational suggestion rather than Board related.

Lisa Donovan raised her concerns regarding access to Mental Health & Addictions on the Island. The Board heard her family story and the barriers she feels that her family is facing, and her concerns over the lack of access to treatment and facilities. She also raised the issue of the prohibitive out of province cost of treatment.

The Chair thanked the guests for their time and attendance.

ADJOURNMENT of the Public Meeting

Dr. Montelpare moved to adjourn at 11:40 am.

The next board meeting will be held in Summerside on March 27, 2024.

<i>Date Approved:</i>	<i>Chair Signature:</i>
Mar 27, 2025	Diane F. Griffin